



WV Developmental Disabilities Council  
*Approved Meeting Minutes*  
January 28, 2025  
Virtual

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**Members Present:** Shawn Allen, Stephen Barr, Shannon Blosser, Steve Brady, Stacy Broce, Rachel Brown, Lesley Cottrell, Carissa Davis, Christen Dougherty, Darla Ervin, Rose Fair, Lynsay Fry, JaQue Galloway, Susan Given, Tracy Harnett, Kim Hawkins, Sheri Mills, Lydia Milnes, Amber Moore, Cara Price, Jacqueline Proctor, Samantha Ribeiro Matos, Charlotte Roth, Tonya Rutkowski, Anna Smith, Paulette Southerly, Marsha Spiker, Jessica Sykes

**Members Absent:** Jackie Erb, Vanessa Combs, Richard Hammons, Mel Woodcock

**Staff present:** Katie Arbaugh and Tina Wiseman

**Call to Order, Welcome:** Jessica called the meeting to order and welcomed Council Members. Jessica reviewed the materials in the meeting packets.

**Introductions and Mission Statement:** Jessica asked for Member introductions and answer the icebreaker question (Would you rather travel to the beach or the mountains?). Tracy Harnett read the Mission Statement.

Tina Wiseman discussed the White House Executive Order to temporarily halt a federal grant programs and funding as of 5:00 PM on January 28, 2025. There are pending lawsuits for a temporary injunction. Legal experts have stated this order is unconstitutional and potentially violates the federal Impoundment Act of 1974. Tina will keep the Council informed of this

### Old Business

**Approval of October 22, 2024, Meeting Minutes:** Jessica asked members to take a few minutes to review the past meeting minutes. **Darla moved**, and **Lynsay seconded** the motion to approve the October 22, 2024, meeting minutes. There was no discussion. **Motion carried. No nays or abstentions.**

### New Business

**Public Policy Priority Statements:** Sheri reviewed the **Draft 2025-2026 Public Priority Statements** following the meeting of the Public Policy workgroup. Sheri made a motion to accept the Public Priority Statements. **Darla moved**, and **Sheri seconded** the motion

to accept the statements as edited. There a lot of great discussion on editing the priority statements and for recommendations to be included in the more comprehensive document. As a result, some edits were made. **Motion carried. No nays or abstentions.**

**State Plan Survey:** Rachel reviewed the **Draft State Plan Survey** following the meeting of the State Plan workgroup. Rachel made a motion to accept the State Plan survey as edited. **Rachel moved** and **Anna seconded**. A great discussion was held on the layout and contents of the survey. As a result, some edits were made. **Motion carried. No nays or abstentions.**

**Expectations Matter Grant:** Anna Smith gave an update on the Expectations Matter grant and reported that additional trainers and training audiences were being sought. For more information, contact Anna, Lynsay or Darla.

**Quarterly Council Staff Report:** Tina reviewed the Quarterly Staff Report with the Council. Tina reviewed staff activities for the past quarter. Katie provided an update on the status of the State Plan. Katie provided an update on the Program Performance Report as well as the Annual Performance Report.

**Grants and Budget:** Tina reported that all grants have been approved as of the end of December. Budget concerns related to current federal Executive Orders and the continuing resolutions for the federal budget were discussed at the beginning of the meeting.

**Training:** Katie gave an update on the “Shaping the Future” training planned for February 6-7, 2025, in Parkersburg, WV.

### **Closing**

**Announcements:** None.

**Public Comment(s):** None.

**Council Members’ Questions, Comments and Concerns:** None.

**Adjournment:** Jessica asked for a motion to adjourn the meeting. **Charlotte Roth moved**, and **Darla seconded** the motion to adjourn the meeting. Meeting **adjourned**.