**<Due June 23, 2023>**

**Statewide Conferences**

**The WV Developmental Disabilities Council is announcing that it will support stipends for statewide conferences held between OCTOBER 1, 2023 and SEPTEMBER 30, 2024. A total of $32,000 has been dedicated for this purpose.**

**General:**

In-State, not-for-profit organizations are eligible to apply for funds to support the attendance of people with developmental disabilities and family members of people with developmental disabilities at relevant conferences they plan to hold. Conferences must include topics that are pertinent to and supportive of the **Mission** of the WV Developmental Disabilities Council. The Council’s **Mission** is to *assure that West Virginia citizens with developmental disabilities receive the services, supports, and other forms of assistance they need to exercise self-determination and achieve independence, productivity, integration, and inclusion in the community.*

**Requirements:**

The funds are to be used to assist with actual expenses incurred (i.e.: registration, lodging, travel, food, childcare, personal assistance services) for eligible individuals who require such support to attend the conferences. **If the conference will be held virtually, please submit a budget showing the anticipated use of funding.**

Recipient organizations must **(please read and check):**

\_\_\_\_\_ submit to the DD Council a copy of the conference notice and printed program **PRIOR**

**TO DISTRIBUTION;**

\_\_\_\_\_ include in conference materials the statement:

*Stipend funds are being made available to people with developmental disabilities*

*and family members of people with developmental disabilities through funds from*

*The WV Developmental DIsabilities Council;*

\_\_\_\_\_ advertise the availability of and disburse the funds in ways to get the attendance

of the greatest number of people in need;

\_\_\_\_\_ submit to the DD Council an accounting of the funds spent, including numbers of

people supported, by category;

\_\_\_\_\_ comply with all relevant Council policies relative to people first language and

access; and

\_\_\_\_\_ provide a compilation of feed-back forms from participants along with the

Designated Stipends Report Form.

**Applications for funds must be received in the Council office no later than June 23, 2023. Applications should be sent to the attention of Katie Arbaugh by mail to: WV DD Council,**

**110 Stockton Street, Charleston, WV 25387, by fax at (304) 558-0941, or by email to** [**Katie.O.Arbaugh@wv.gov**](mailto:Katie.O.Arbaugh@wv.gov)**.**

**West Virginia Developmental Disabilities Council**

**APPLICATION FOR DESIGNATED STIPEND FUNDS**

**Due: June 23, 2023**

**Name of Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**City/County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip Code:\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date(s) of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Location of Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Synopsis of the Purpose of the Conference: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Amount of funds being requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**By signing below, I certify that I have read and will follow the requirements for the use of these funds.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature Date**